

NURSING HOME MEDICAL DIRECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is a professional and administrative position involving responsibility to serve as chief of professional services and medical advisor to a nursing home staff. This position provides medical direction and coordination of care to assure that quality levels are maintained. The work is performed under administrative direction of the Director of Nursing Homes with wide leeway allowed for exercise of independent medical judgement. Medical advisory direction rather than supervision is provided to department heads and other employees engaged in care and treatment of patients. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Provides direction and coordination of medical care in the facility;
- Maintains liaison with other physicians and insures that orders are promptly written for patients upon admission;
- Consults with nursing, dietary, social services, physiotherapy, occupational therapy, and activity specialists, and coordinates patient care;
- Periodically evaluates the adequacy and appropriateness of health, professional, supportive staff and services;
- Insures that complete admission, physical, and medical history are complete for each patient;
- Maintains surveillance of the health status of facility employees;
- Reviews incidents and accidents occurring on the premises to identify hazards to health and safety;
- Advises the administrator on matters contributing to a safe and sanitary environment for patients and facility personnel;
- May act as a liaison or resource person between the facility medical program and other community services;
- Confers periodically and at request with the Director, Department of Nursing Homes;
- May also act as staff physician of a facility.

REQUIRED KNOWLEDGES, SKILLS, AND ABILITIES: Thorough knowledge of modern principles and practice of medicine; ability to plan and supervise a nursing home medical program; ability to get along well with others; conscientiousness and thoroughness; interest in maintaining a high standard of professional ethics; good professional medical judgement.

MINIMUM QUALIFICATIONS: Graduation from a school of medicine approved by the New York Education Department with a medical doctor degree and two years of experience as a practicing physician.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for a license to practice medicine in New York State at time of application. Possession of the license at time of appointment.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 10/30/80