

MEDICAL DIRECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is responsible professional work calling for the service of a physician to oversee medical services in a clinic setting and/or act as a medical consultant. The work is performed subject to general supervision and within established policies and procedures. Direct supervision is exercised over the work of subordinate medical personnel. A Medical Director does related work as required.

TYPICAL WORK ACTIVITIES:

- Provides consultation and advice to County Officials;
- Provides consultation and in-service training to subordinate staff;
- Supervises and conducts medical treatment of patients;
- Supervises and conducts physical examinations;
- May perform necessary functions relative to a specialty field;
- Authorizes hospitalization, consultation with specialists, patient referrals, laboratory work, administration of drugs and other medically accepted treatments;
- Supervises the compilation of necessary medical records and reviews on a periodical basis;
- Interprets the professional aspects of medical policies and programs;
- Makes available necessary medical information for further diagnosis;
- Attends meetings as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of medicine; working knowledge of community resources available to meet the needs of patients; ability to communicate effectively; thoroughness; a high standard of professional ethics; sound professional judgment; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS:

A physician currently registered to practice medicine in New York State.

SPECIAL NOTE:

Incumbents voluntarily assigned to a Tactical Medical Unit must meet qualifications and standards under New York State Criminal Procedure Law 2.10 section 26 as a Peace Officer and Auxiliary Police Officer.

CATTARAUGUS COUNTY CIVIL SERVICE

Adopted: 6/10/16

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