

## LEISURE TIME ACTIVITIES WORKER

DISTINGUISHING FEATURES OF THE CLASS: This is non-technical work involving responsibility for performing routine tasks by assisting in the conduct of a varied program of diversified, meaningful, and appropriate leisure time activities with persons at a day care center for the elderly, which are not required to be performed by professional activities personnel. Incumbents may also be required to carry out routine housekeeping and helper tasks allied with the activities program as assigned. The position is similar to other non-professional positions in the health care field such as Leisure Time Activities Aide. The work is performed under the direct supervision of a Leisure Time Activities Specialist. Incumbents receive on-the-job training in routine leisure time activities program duties. Supervision of the work of others is not a responsibility of employees in this class. A Leisure Time Activities Worker does related work as required.

### TYPICAL WORK ACTIVITIES:

- Recommends leisure time activities for clients with varied interests and disabilities;
- Devises new leisure time activities;
- Instructs clients in skills used in activities;
- Supervises volunteers helping conduct activities;
- Participates in social and therapy programs for clients;
- Provides shopping assistance for clients;
- Assists elderly clients with ambulation and toileting;
- Participates in meal service and cleanup;
- Assists elderly clients with personal grooming and hygiene;
- Lifts and helps move disabled clients;
- Accompanies clients to doctor and dental appointment;
- Compiles periodic reports of activities and new projects;
- May accompany/transport clients to and from the center and their homes and/or outings.

FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of arts, crafts, hobbies and other leisure activities for elderly; working knowledge of the characteristics, needs and interests of the aged; ability to devise leisure time activities for the elderly; ability to stimulate and maintain client's participation and interest in day care center activities; ability to layout and supervise the work of others; ability to communicate with persons having physical or language impairments; ability to lift materials weighing up to twenty (20) pounds; ability to lift and assist in lifting clients who may be of substantial weight; empathy in handling sensitive human problems; physical condition sufficient to perform the essential functions of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Revised: 4/26/02