

DETECTIVE

DISTINGUISHING FEATURES OF THE CLASS: The work involves investigation of felony complaints referred to the Sheriff's Department and the investigation of lesser crimes when requested by uniformed deputies. Duties are performed under the direct supervision of a Detective Sergeant with allowance made for the use of independent judgement during investigations. A Detective does related work as required.

TYPICAL WORK ACTIVITIES:

- Investigates suspicious activities and complaints and makes arrests for violations of state and federal laws;
- Supervises sheriff's department personnel at crime scenes;
- Participates in investigations in the areas of narcotics, gambling vice and liquor laws;
- Questions crime witnesses, victims and suspects;
- Collects physical and photographic evidence at crime scenes;
- Lifts fingerprints;
- Determines circumstances of unattended deaths;
- Prepares cases for court according to formalized procedures;
- Testifies before courts and grand juries;
- Assists other police agencies in the conduct of their investigations;
- May represent the department in addressing civic groups;
- Serves court orders and processes.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Knowledge of modern principles and techniques of police work; good knowledge of New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law and other applicable laws, regulations and ordinances; knowledge of the geography of Cattaraugus County, familiarity with the operation of radio and VDT equipment; good oral and written communication skills; skill in the use of firearms; ability to comprehend complex written material; record keeping ability; ability to deal firmly yet courteously with the public; good judgement and powers of observation; physical condition sufficient to perform the essential functions of the position.

PROMOTION QUALIFICATIONS:

Candidate must be permanently employed in the competitive class in the County Sheriff's Department as a Deputy Sheriff.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 9/15/94
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