

DEPUTY SHERIFF LIEUTENANT

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory work involving responsibility for assisting either the Sheriff or a Captain in general, technical, or specialized law enforcement activities. General supervision is received from the County Sheriff, Road Patrol Commander, or Chief of Detectives, depending on an incumbent's assignment. Supervision is exercised over Sergeants and Deputy Sheriffs. A Deputy Sheriff Lieutenant does related work as required.

TYPICAL WORK ACTIVITIES:

When assigned to uniformed duties in a supervisory capacity:

- Assists in the scheduling and supervision of sergeants and deputies involved in traditional law enforcement functions, such as road patrol and transports;
- Assigns subordinates to serve orders of civil courts, subpoenas, garnishments, property executions, and other civil papers;
- Receives complaints from public concerning crimes and emergencies.

When assigned to criminal investigations in a supervisory capacity:

- May supervise subordinate police officers involved in inter-agency law enforcement efforts, such as homicide investigations and Regional Drug Task Force efforts;
- Investigates and apprehends persons suspected of illegal sale or use of narcotics;
- Frequents known haunts of suspects to determine habits, associates, characteristics, aliases, and other personal information;
- Meets with squad members in order to record and report information and intelligence to commanding officer(s);
- Reviews available evidence and consults with District Attorney in preparation of presentation of cases to grand juries;
- Meets personally with County Sheriff to discuss problems, cases, investigations, and personnel matters;
- Keeps abreast of new developments in criminology and law enforcement techniques.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Thorough knowledge of modern principles, practices, and techniques of police work; thorough knowledge of the New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law and other applicable laws, regulations and ordinances; good knowledge of the local geography; good knowledge of the operation of radio equipment; skill in the use of firearms; ability to acquire skill in the use of special equipment; skill in the operation of a patrol car; ability to plan and supervise the work of others; ability to apply first aid; ability to deal firmly yet courteously with the public; good powers of observation; ability to follow and communicate written and oral directions; good judgement; good character; physical condition sufficient to perform the essential functions of the position.

PROMOTION QUALIFICATIONS:

Candidates must be employed in the competitive class in the County Sheriff's Department and have one year of permanent service as a Deputy Sheriff Sergeant.

CATTARAUGUS COUNTY CIVIL SERVICE COMMISSION

Adopted: 12/18/97

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