



CATTARAUGUS COUNTY CIVIL SERVICE

HUMAN RESOURCES DEPARTMENT

303 Court Street * Little Valley, NY 14755 * (716) 938-2281 * FAX (716) 938-2759

Kristine M. Phinney, Personnel Officer

NURSE AIDE- Full Time in Machias

Department of Nursing Homes

The Pines Machias

9822 Route 16

Machias, NY 14101

<u>Title</u>	<u>No. Positions</u>	<u>Salary</u>
Nurse Aide	1	\$21.54 per hour

* Must be able to work a flexible schedule, including weekends and holidays.

The work involves assisting in the care of residents and their quarters in accordance with the policies and procedures of the Residential Health Care facility where employed. The work is carried out under the direct supervision of a nurse. A Certified Nurse Aide does related work as required.

Minimum Qualifications:

A.) Possession of a current certification as being included in the New York State Residential Health Care Facility Nurse Aide Registry;
OR

B.) Successful completion of a New York State approved residential health care facility nurse aide program and have passed the New York State authorized clinical skills competency examination and written or oral competency examination and be awaiting notification of entry in the New York State Residential Health Care Facility Nurse Aide Registry by the receipt of a certification document.

OR C.) Any other qualification that has been authorized by the NYS Department of Health which qualifies candidates to work as Nurse Aides on a temporary or permanent basis.

SPECIAL REQUIREMENT: Throughout employment, Nurse Aide must be listed as current in the New York State Nurse Aide Registry. The Nurse Aide certification status will be verified with the NYS Nurse Aide Registry, that there are no findings or convictions of resident abuse, mistreatment, neglect, or misappropriation of resident property listed on the Registry and the Nurse Aide. The printed verification from the Registry verifying all the above will be filed in the Nurse Aide's personnel records.

Interested applicants must complete a Civil Service Application and submit it prior to 11:59pm on December 15, 2025 to:

The Pines – Machias Campus

ATTN: Kelly Reed – Acting Director of Nursing Homes

9822 Route 16

Machias, NY 14101

Applications are available at the Cattaraugus County website: <https://cattco-portal.mycivilservice.com>

Cattaraugus County - an Equal Opportunity Employer

Issued: December 8, 2025

